

CHECKLISTS TO KEEP YOU ORGANIZED

Cleaning Business Supplies

When you're <u>starting a cleaning business</u>, a checklist can help you get organized and budget your supply costs. We designed this checklist to help you buy the supplies and tools you need and be prepared for any job.

1.	Basic cleaning supplies		Air fresheners
	☐ Mop and bucket		Tile and grout cleaner
	☐ Whisk broom and dustpan		Mildew and mold removers
	☐ Lobby broom		Toilet bowl cleaner
	☐ Dusters		Baking soda
	□ Vacuum cleaner		White vinegar
	☐ Microfiber cloths		Laundry detergent
	☐ Paper towels		
	☐ Glass cleaning cloths	3. Ecc	-friendly cleaning products
	☐ Detail cleaning brushes		Plant-based multi-surface cleaner
	☐ Sponges		Ammonia-free glass cleaner
	☐ Scrubbers		Eco-friendly dish soap
	☐ Squeegees and T-bars		Non-toxic oven cleaner
	☐ Laundry bag		Natural degreaser
	☐ Shoe covers		Natural fabric softener
	☐ Spray bottle		Eco-friendly stain remover
	☐ Garbage bags and trash liners		
	☐ Bucket or container	4. C	ommercial cleaning supplies
			Push broom
2.	Chemical cleaning products		Pressure washers
	☐ All-purpose cleaner		Floor scrubber, buffer, and
	Disinfectants spray		polisher
	☐ Glass cleaner		Carpet cleaning machine or carpet
	☐ Bathroom cleaner		extractor
	☐ Wood floor cleaner		Steam cleaners
	☐ Window cleaner		Squeegees and T-bars with
			extension poles



5.	Protective gear	7.	Business management tools
	☐ Disposable gloves		☐ Cleaning business software
	☐ Rubber gloves		☐ Lead generation tools
	Goggles or face shields (for industrial cleaning)		☐ Accounting software
	☐ Aprons or coveralls		
	■ Non-slip shoes		
	☐ Safety signage		
	☐ First aid kit		
6.	Marketing supplies		
	☐ Cleaning flyers / brochures		
	☐ Business cards		
	Promotional postcards		
	□ Door hangers		
	☐ Vehicle decals or wraps		